

ONLINE COURSE BASIC STANDARDS RUBRIC

COURSE #/NAME: _____ Author: Crystal Donlan, Instructional Designer and Online Learning Specialist

The purpose of this rubric is to guide your course review and refinement in working toward student-centered alignment and quality assurance in the online learning environment. The best practice standards outlined are derived from those recommended by the Quality Matters organization.

<u>OBJECTIVES</u>				
Course and lesson objectives are stated clearly for the learner and include the conditions and criteria for the evaluation of the learning outcomes.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Course requirements are consistent with the objectives set by the instructor.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Module topics thoroughly cover the course's objectives.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Learning objectives match learning outcomes.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The overall content and structure of the course meets its instructional objectives.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
<u>STRUCTURE</u>				
The course has a concise and comprehensive overview and thorough syllabus .	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The course includes examples, analogies, case studies, simulations, graphical representations, and interactive questions to clarify learning activities .	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The course structure uses appropriate methods and procedures to measure student mastery , and Bloom's taxonomy is incorporated into objectives.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
<u>ACTIVITIES</u>				
The course content flows seamlessly , without grammatical, syntactical, and typing errors.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:

The content up-to-date and reflects the most recent iteration of the learning experience.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Course learning activities are aligned with course learning objectives.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The learning outcomes are incorporated in the content.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The content demonstrates compliance with accessibility standards and copyright laws.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The course learning activities and assessments engage critical and abstract thinking.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The course addresses prior knowledge requirements through appropriate scaffolding.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
<u>ASSESSMENT</u>				
The assignments are relevant, efficient, and engaging to students in multiple performance types and activities.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Assessments are fair, clear and effective ; rubrics are scaled and explicit.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Practice and assessment questions are interactive and focus on course objectives.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
<u>DESIGN</u>				
Overall design is clear and consistent , with appropriate directions.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Images and graphics are of high quality and suitable for the course.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The course is easy to navigate and incorporates assistance mechanisms for technical issues and course management.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:

Course structure is consistent and reliable.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
All course hardware and software is clearly defined.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
Course navigation is user-friendly and intuitive; resources are easy to locate.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:
The architecture of the course allows instructors to add content , activities, and extra assessments.	Satisfactory/ Meets Standard <input type="checkbox"/>	Needs Improvement <input type="checkbox"/>	Missing/ Incomplete <input type="checkbox"/>	NOTES:

ADDITIONAL NOTES and DISCIPLINE-SPECIFIC CONSIDERATIONS:

Instructor: _____ Designer/Reviewer: _____ Date of Review: _____